



ARCHITECTURAL REVIEW BOARD PROPERTY IMPROVEMENT REQUEST

Today's Date: _____ Name: _____

Address: _____

Phone: (Home) _____ (Work/Cell) _____

Email Address: _____

Covenants and Restrictions section 5.1 Approval of Improvement

Except as originally constructed by the Developer, no building, fence, wall or other structure or landscape shall be commenced, erected or maintained upon any Lot nor shall any exterior addition to or change or alteration therein be made, including without limitation, exterior painting, until the plans and specifications showing the nature, kind, shape, height, materials, exterior color (including paint color), and location of the structure with respect to topography and finished grade elevations, shall have been submitted to and approved in writing as to quality of workmanship and materials, conformity and harmony of external design and location in relation to surrounding structures and topography and finished grade elevations, by the Developer, or by an Architectural Review Committee composed of one (1) or more representatives appointed by the Developer or a representative designated by a majority of the members of said committee. **Requests for approval shall be in writing delivered to Developer or Architectural Review Committee by certified return/receipt mail. In the event the Developer, or its designated committee, fails to approve or disapprove such and location within sixty (60) days after the plans and specifications have been submitted to it at the corporate office. Such plans and specifications shall be deemed approved and the requirements of this Section 5.1 shall be satisfied. However the inaction of the Developer or Architectural review Committee shall not entitle any lot owner to violate any of the requirements of this Declaration of Covenants and Restrictions.** The right of approval set forth herein shall pass to the Board of Directors of the Association upon termination of the Class B Membership as provided in Article II of this Declaration.

Nature of Request (description, location, materials, color, etc.):

Homeowners Signature: _____

ATTACH COPY OF LOT SURVEY AND INIDICATE LOCATION OF IMPROVEMENT IN RELATION TO OTHER STRUCTURES AND LOT LINES, SUCH AS PICTURE AND/OR DRAWING OF STRUCTURE/IMPROVEMENT INCLUDING DIMENSIONS.

***NOTE: ANY PERMITS REQUIRED BY ANY GOVERNMENT AGENCY ARE STILL REQUIRED. IF APPROVED ALL CONSTURCTION MUST BE COMPLETE WITNIN ONE YEAR OF APPROVAL DATE.**



Homeowner Name: _____ Improvement: _____

Official Board use Below _____

Received Date: _____

Approve Date: _____

Approve with Exceptions* Date: _____ *See Exceptions Below

Expiration Date: _____
(GOOD FOR ONE YEAR OF APPROVAL DATE)

Disapprove Date: _____

ARB Comments: _____

Exceptions:

ARB Committee Signatures:

